

Woodruff Place EID

Economic Improvement District

EID Board Meeting_Minutes

7 p.m., Tuesday, March 8, 2022, Town Hall

Board members present: Kristen Abbott, Missy Ellis, Brandon Fishburn, Jane Henegar, Hannah Saunders
Absent: Lana Cosby-Jones, Michelle Powell

1. official membership updates/MDEC highlights
2. election of secretary: Lana Cosby-Jones was nominated by Missy; seconded by Jane; unanimous vote in favor
3. approval of minutes from January meeting: Hannah moved for approval; Kristen seconded; unanimous approval
4. treasurer's report: Hannah reported \$4 in interest earned; no other activity; Brendan moved for approval of report; Kristen seconded; report approved.
5. request for additional funding, re: streetlights: up to \$1575 approved
6. post-consultation planning:
 - conflict of interest form: Jane moved for adoption of form presented by consultant; Hannah seconded; form adopted
 - document retention form: Kristen moved for adoption of form presented by consultant; Hannah seconded; form adopted
 - D&O insurance: Missy reported progress in getting a quote
meeting minutes update still to come
7. recoverable grant update: LISC agreed to a repayment schedule of \$6000 in 2022 and \$3000 per year for the remainder of the grant. Brandon moved for adoption of proposed repayment schedule; Hannah seconded; approved.
8. property tax database/report to treasurer/review: EID has been using 2015 property list, which will be used again this year; proposed updating the property list (identifying single/double/triple/etc. housing units) before February, 2023.
9. meeting—March 10, 2022
10. adjourned: 7:40 p.m.

Board term reminder:

a. Board term ends in 2023: Kristen, Hannah

b. Board term ends in 2024: Brandon, Lana, Missy, Jane, Michelle