

Woodruff Place EID

Economic Improvement District

WPEID Board Meeting

Meeting Minutes

Tuesday, October 4, 2016 7:00PM at Town Hall.

Board Members:

Present: Lyle Bass, Charlie Neill, Darala Barnett, Linda Gilkerson, Will Pritchard

Absent: Justin Leverton, Seth Kohler

Others present: None

Minutes

1. MOTION to approve the minutes of the June 13, 2016 meeting. MOTION by Lyle, second by Linda. Vote: 5 approved, 0 opposed, 0 abstained. MOTION APPROVED.
2. MOTION to approve the allocation of the 2nd 2016 installment of EID proceeds as follows: Town Hall - \$19,047; E. 10th St. and Michigan St. fences - \$2,653; Total - \$21,700. MOTION by Darala, second by Linda. Vote: 5 approved, 0 opposed, 0 abstained. MOTION APPROVED.
3. MOTION to approve the 2017 budget in the same amounts as the 2016 budget, which are as follows:

Category	Amount
Town Hall	\$10,593
Historic Street Lights	\$6,355
Fountains	\$14,830
E. 10 th St and Michigan St. fences	\$6,355
Statues, urns, trees	\$4,237
Assessor's fee	\$2,630
Total	\$45,000

MOTION by Charlie, second by Lyle. Vote: 5 approved, 0 opposed, 0 abstained. MOTION APPROVED.

4. MOTION to maintain the same annual assessments per property as in 2016. MOTION by Darala, second by Linda. Vote: 5 approved, 0 opposed, 0 abstained. MOTION APPROVED.
5. MOTION to approve the Board Policies. MOTION by Lyle, second by Darala. Vote: 5 approved, 0 opposed, 0 abstained. MOTION APPROVED.

6. Treasurer's Report: Lyle found a shortage in the checking account of \$3,225.00. Appears to be a bank error (duplicate debit amount). Lyle will get with bank and resolve.
7. MOTION to move the WPEID financial account to a different bank or credit union if necessary, at the Treasurer's discretion. MOTION by Charlie, second by Linda. Vote: 5 approved, 0 opposed, 0 abstained. MOTION APPROVED.
8. WPEID board member, Seth Kohler, sold his residence and no longer lives in the neighborhood. Therefore, the WPEID will ask the Civic League Board of Directors to nominate a replacement board member, as prescribed in the WPEID Business Plan, to be approved by the City County Council.
9. An update on work in process and billing was provided. Town Hall Roof – work will begin very soon. Fountains will take extensive work. A discussion ensued on whether to wait until spring.
10. It's time to update all property owners on the WPEID progress. Schedule times to update property owners. May use the Civic League meeting to provide an update.
11. Discussion ensued on extending board terms to three years. All board members but Darala White-Barnett, Linda Gilkerson and Charlie Neil, whose terms will end on 12/31/2017, will have three-year terms. Will reported that according to the City Council's counsel, the City Council can consider a request to extend the terms for EID board members to three years. The request would be made at the end of 2015, when the 2016 board members will be nominated.
12. Will provided an update on insurance. The agent has not returned calls or emails. Will will continue trying to reach the agent.
13. Meeting minutes and other documents will continue to be posted to the Woodruff Place website.
14. The Civic League has decided not to hire a bookkeeper.

Prepared by:



Darala Barnett, Board Secretary