

Woodruff Place EID

Economic Improvement District

EID Board Meeting

Meeting Minutes

7:00 PM, Tuesday, March 10, 2020 at Town Hall

Board members present: Charlie Neill; Will Pritchard; Paul Russell; Linda Gilkerson; Jim Leich

Board members absent: Greg Staab; Lyle Bass

Guests: Tom Abeel; Missy Ellis; Daniel Hicks

Minutes:

1. January 14, 2020 minutes – Paul moved and Linda seconded the approval of the minutes and they passed unanimously.
2. New member – the City County Council Economic Development Committee overseeing the EID approved Missy Ellis as Greg Staab's replacement on the EID Board. The City Council will vote on approval on March 16 and Missy will need to go to City Hall to be sworn in.
3. Memorandum of Understanding with the Department of Public Works – The purpose of the MOU is to define who is responsible for what parts of Woodruff Place's infrastructure. We have not heard from DPW since January 29th and we believe we may not be able to get extra insurance for the fountains until the MOU is finalized. The fountains are insured by the City but it is not sufficient. Missy will follow up and may reach out to Councilor Zach Adamson for help.
4. DPW invoice – The second invoice for 2019 has been approved but we have not yet received the check.
5. LISC loan – We are requesting that the loan be renewed. The renewal process began in November but we are still waiting to hear a response from LISC.
6. Treasurer's report – since we are in the beginning of the year, only one check has been issued for street light repair. We have \$35,703.39 in our checking account.
7. Assessment increase – EID is proposing a 5% increase in assessments in 2020 and we have informed the neighborhood. We have hit a snag. Will has heard from the City County Council attorney that the authorizing statute requires that we get approval of 60% of the neighborhood. Next steps: Will will reach out to the Fort Wayne attorney since they have increased their EID assessment. We will reach out to neighborhood attorneys Josh Robertson and Greg Tourney for their thoughts.
8. Other business – Paul stated that the contractor who installed the water meter on the Middle Drive north fountain has been contacted by Citizens requiring billing information. However, this is the City's responsibility. We have been trying to get in touch with Citizens with the correct contact but have not yet been successful.
9. Paul moved for adjournment, the motion was seconded by Charlie and approved unanimously.

Prepared by:



Jim Leich, Secretary, WPEID Board of Directors